

**GOVERNMENT OF WEST BENGAL**  
**FINANCE DEPARTMENT**  
**AUDIT BRANCH**  
**NABANNA, MANDIRTALA, HOWRAH-711 102**  
**Email ID: [dnrcs@wb.bangla.gov.in](mailto:dnrcs@wb.bangla.gov.in)**

No. 1158-F(H).

Dated, Howrah, the 22<sup>nd</sup> March, 2022.

**ORDER**

Shri Sujoy Acharyya, WBCS (Exe.), Additional Secretary of this Department is hereby relieved from the charges of the works related to Protocol Matters and the same is hereby entrusted to Naved Akhter, WBCS (Exe.), Senior Deputy Secretary of this Department.

2. In addition to that, the files of Group-H (Nabanna) regarding the matters as detailed below, will henceforth be routed through him:

- i) All Permission related files.
  - ii) All RTI & Public Grievance related Matters.
  - iii) Purchase and Payment of all Stationary Articles, Bills & related files.
  - iv) Matters related to WBHS-2008.
  - v) Administrative Reports.
  - vi) And any other assignment as and when required.
3. This order will take immediate effect and will remain in force until further orders.
4. This issues in the interest of Public Service.

Sd/- S.K.Ram


**Senior Special Secretary to the  
Government of West Bengal.**

No. 1158(100)-F(H).

Dated, Howrah, the 22<sup>nd</sup> March, 2022.

Copy forwarded for information and necessary action to :-

- 1) Shri Sujoy Acharyya, WBCS (Exe.), Additional Secretary, Finance Department.
- 2) Naved Akhter, WBCS (Exe.), Senior Deputy Secretary, Finance Department.
- 3) All Secretaries/ Senior Special Secretaries/Additional Secretaries/Special Secretaries/Joint Secretaries/ Deputy Secretaries/ Assistant Secretaries of this Department.
- 4) The P.S. to the Principal Secretary, Finance Department, Govt. of West Bengal.
- 5) The Sr. P.A. to the Sr. Special Secretary, Finance Department, Govt. of West Bengal.
- 6) Shri Dilip Kumar Das, Financial Analyst & E.O. Joint Secretary, Finance Department.
- 7) All Groups/ Branches/ Cells of this Department.
- 8) Shri Kripasindhu Mukherjee, S.O., Finance Department, Group-H, Govt. of West Bengal.
- 9) Shri Sumit Mitra, Network Administrator, Finance Department.
- 10) Shri Saumitra Biswas, Sr. Software Developer, Finance Department, Group-H, Nabanna.
- 11) Shri Anup Mondal/ Shri Krishnendu Hait, Software Support Personnel, Finance Department, Room No.1105.  
---For creation of e-Office ID forthwith.
- 12) Office Copy.

  
**Deputy Secretary to the  
Government of West Bengal.**