

Government of West Bengal
Finance Department
Audit Branch,
NABANNA, Howrah – 711102

Memo. No. 1021- F(Y)

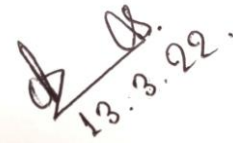
Date: 14/03/2022

MEMORANDUM

Sub: Extension of the date of submission of SAR by the Officer Reported Upon, Reporting Officer, Reviewing Officer and Accepting Officer for the Appraisal Years 2018-19, 2019-20 and 2020-21.

It has been brought to the notice of the Finance Department, Government of West Bengal that due to continuation of the COVID pandemic situation and duties relating to elections many Group A Officers could not submit their SAR or evaluate them in due time. In view of the same, in partial modification of Memo No. 425-F(Y) dated 7th February, 2022, the last dates for submission of online SAR by the “Officer Reported upon” and for evaluation/acceptance by the “Reporting Officer”, the “Reviewing Officer” and the “Accepting Officer” for the Assessment Years 2018-19, 2019-20 and 2020-21 have been extended as shown in the table given below:

Description	Revised last date for submission/evaluation of online SAR for Appraisal Year 2018-19, 2019-20 and 2020-21
Officer Reported Upon	31/03/2022
Reporting Authority	30/04/2022
Reviewing Authority	31/05/2022
Accepting Authority	30/06/2022



Joint Secretary to the
Government of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Govt. Place (West), Kol-I.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 'C' East Wing, 5th Floor, Sector-I, Salt Lake, Kolkata-700064.
4. The PA to the Chief Secretary to the Government of West Bengal.
5. The General Manager, Reserve Bank of India, Banking Department, 15 N.S. Road, Kolkata-I.
6. The General Manager, Reserve Bank of India, PAD, 15 N.S. Road, Kolkata-I.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110001.
8. The Additional Chief Secretary/Principal Secretary/Secretary,
..... Department, Government of West Bengal.
9. The Secretary, Finance (Audit) Department, Government of West Bengal.
10. The Commissioner, Division.
11. The Special Secretary / Additional Secretary /Joint Secretary /Deputy Secretary, Finance Department, Government of West Bengal.
12. Shri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload this order in the Finance Department's website.
13. The.....Department/Directorate.....
14. The Director of Treasuries & Accounts, West Bengal, 3rd Floor, Mitra Buildings, 8, Lyons Range, Kol-I.
15. The Director
16. The District Magistrate/District Judge/Superintendent of Police,.....
17. The Sub-Divisional Officer,
18. The Pay & Accounts Officer, Kolkata Pay & Accounts Office - I, 81/2/2, Phears Lane, Kol-12.
19. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -II, P-I, Hyde Lane, Kol-12.
20. The Pay & Accounts Officer, Kolkata Pay & Accounts Office -III, SUVANNA, SGO Complex, 5th & 6th Floor, Plot No-9, Block- DF, Sector-I, Bidhannagar, Kol-64.
21. The Treasury Officer,
22. The Group/..... Branch, Finance Department

13.3.22.

Joint Secretary to the
Government of West Bengal